

2017



MPI COURSE LISTING

THE SOURCE FOR LAW ENFORCEMENT TRAINING

At MPI we take pride in researching, developing and delivering the VERY BEST in Law Enforcement Training. Get all your training needs in a cost effective and manageable way. For more classroom information or a FREE DEMO of our online courses, please contact us at 508.839.5725 or david@mpitraining.com

Training

Knowledge

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MUNICIPAL POLICE INSTITUTE, INC.
353 Providence Road | South Grafton MA, 01560 | 508.839.5725
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MAY / JUNE 2017

SUPERVISOR LIABILITY

[Register Now >](#)

The purpose of this seminar is to provide supervisors with the knowledge and information necessary on issues of liability in law enforcement that will enhance their supervisory skills and help them keep their organization out of trouble. Liability standards for failing to Supervise, Direct or Train properly. Standards of culpability for Supervisors, Shock the Conscience Standard, Knew or Should Have Known, Punitive Damages against supervisors, 1983 Law Suits, progressive discipline, rules and more..

May 22: 9:00 am to 3:00 pm
Instructor: Alfred P. Donovan
APD Management
Location: Acton PD
Cost: \$175

ADVANCED OUI CLINIC

[Register Now >](#)

When it comes to OUI enforcement, the "dynamic duo" of John Scheft and Peter Buck put together a comprehensive and entertaining class for everyone from chief to rookie officer! Peter brings the street and enforcement skills as a certified instructor for SFST, BT and DRE. John offers insight from the perspective of a former ADA and defense attorney. Get ready for the summer OUI season. You receive a practical 60 page OUI field guide – includes model report template – at the course.

May 24: 8:00 am to 4:00 pm
Instructor: John Sofis Scheft, Esquire
Location: Norwood PD
Cost: \$179

THE EVIDENCE ROOM: INSPECTION INVENTORY AND AUDITS

[Register Now >](#)

This course will provide law enforcement administrators with a comprehensive understanding of the property & evidence function. Let MPI remove any concerns you may have about your Evidence Room! Property and evidence collection. Transportation. Storage. Disposal. Challenges associated with management of evidence. Physical and electronic security. Personnel issues. Policies and procedures. Required record keeping. Inspection, inventory and audits.

May 30: 9:00 am to 3:00 pm
Instructor: John Serson
Stephen Taranto
Location: Gardner PD
Cost: \$175

THE "OFFICER IN CHARGE"

[Register Now >](#)

The First Line Supervisor is one of the most important positions in any Police Department. In the absence of a formal supervisor, many Police Departments throughout the Country utilize the Senior Officer on shift as the "Officer in Charge". The OIC is responsible for directing personnel and providing supervisory oversight for their shift. They also serve as a critical communication link between the upper command staff and patrol officer.

June 5: 8:00 am to 3:00pm
Instructor: Chief Russell M. Stevens
Location: Palmer PD
Cost: \$175

PERFORMANCE MANAGEMENT / EVALUATIONS FOR SUPERVISORS

[Register Now >](#)

Performance Management is an everyday process, if the first time an employee hears he has a problem is at the performance review, then your supervision has FAILED. This course focuses on providing the tools supervisors and organizations need to guide officers toward achievement of a greater level of ownership, effectiveness and increased productivity. Participants will explore accountability as an ongoing process and as a method for achieving professional effectiveness and improved performance .

June 6: 9:00 am to 3:00 pm
Instructor: Alfred P. Donovan
ADP Management
Location: Bellingham PD
Cost: \$175

For more information or to register online, visit us at: www.mpitraining.com

Certified courses: [classroom](#) | [e-learning](#)



JUNE 2017

STREET LEVEL NARCOTICS INVESTIGATION (8 DAY PROGRAM - WEEKDAYS ONLY)

[Register Now >](#)

Officers will conduct an investigation that will include informant interviews, both electronic and manual surveillance, a controlled buy using an informant, a buy bust, a search warrant affidavit and the execution of a search warrant on an abandoned house using a raid plan.

June 6 - 15: 8:30 am to 4:30 pm
Instructors: Chief William G. Brooks, III
Detective Joseph L. Connors
Patrolman C. Robert Mercer
Location: Millis PD
Cost: \$950

ASSESSMENT CENTER TESTING PREPARATION

[Register Now >](#)

What is an Assessment Center? How it is different from the basic 'knowledge based' test that I have taken in the past? How do I prepare myself to participate in the Assessment Center process? What will I be tested on? What skills, abilities, competencies and aptitudes are they testing for? What about my specific organization, will I be tested on my departments policies or procedures? What different types of exercises can I expect? How do the scores work? How can I prepare to take the test?

June 8 & 9: 9:00 am to 3:00pm
Instructor: Alfred P. Donovan
APD Management
Location: Norwood PD
Cost: \$420

ADVANCE LATENT FINGERPRINT RECOVERY TECHNIQUES

[Register Now >](#)

This five-day (forty-hour) course provides the investigator instruction and practical application in the acquisition of Major Case Inked Impressions of the friction ridge surfaces of the fingers and the palms. The investigator is also introduced to Electronic Live Scan fingerprinting utilizing the electronic fingerprint capture station. Hands-on training is provided in developing latent impressions through visual examination, photography, utilization of contrasting fingerprint powders, and much more....

June 12 - 16: 8:30 am to 4:30 pm
Instructor: Charles J. Walsh, FBI (Ret.)
Location: Foxborough PD
Cost: \$480

INTERNAL AFFAIRS CERTIFICATION PROGRAM (5 DAY)

[Register Now >](#)

The purpose of this seminar is to provide internal investigators from Massachusetts with the knowledge and skills necessary to conduct realistic internal investigations within their departments by supplying them with information necessary and the latest legal updates. Standardized training and policies will be provided. Certificates for Completion of Course will be provided. This course is specifically designed for Massachusetts Law Enforcement Officers.

June 12 - 16: 9:00 am to 3:00 pm
Instructor: ADP Management
Location: Methuen PD
Cost: \$650

ACCOUNTABILITY & DISCIPLINE FOR SUPERVISORS

[Register Now >](#)

How to hold a disciplinary conference, what to do during a crucial confrontation, what and how to document the facts after a disciplinary conference, what steps are necessary, what rights do union employees have, what rights does management have, starting the paper trail, what is corrective action, what is progressive discipline, how to change deficient behavior and performance and what to do if it doesn't change. Documentation, Performance Reviews, Verbal warnings, written warnings and more..

June 12: 9:00 am to 3:00 pm
Instructor: Alfred P. Donovan
ADP Management
Location: Acton PD
Cost: \$175

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JUNE 2017

BASIC DIGITAL PHOTOGRAPHY FOR LAW ENFORCEMENT (3 DAY)

[Register Now >](#)

A three-day photography course for Law Enforcement professionals covering the following topics: history of photography, basic photographic principles, film or digital, selecting a camera system, selecting photo application computer program, principals of crime scene documentation, etc. Extensive hands on training with photo applications software, documenting crime & accident scenes, flash photography, ALS and UV imaging. Students should bring cameras and/or other photographic equipment .

June 13 - 15: 8:30am to 4:30 pm
Instructor: Drew Webb, Ed Gaffey
Location: Newtown CT PD
Cost: \$375

FTO REFRESHER

[Register Now >](#)

This one day Field Training Officer (FTO) Refresher course is designed to update FTOs on current training practices and liability issues. This program focuses on the continued development of the FTO as a leader, role model and trainer. This course will also give FTO's an understanding of the civil process including Section 1983 claims and the protections available to FTO's through case law and state statutes.

June 13: 9:00 am to 4:00 pm
Instructors: Chief Russell M. Stevens
Chief Michael Whalen, Esquire (Ret.)
Location: UmassAmherst
Cost: \$175

USE OF FORCE CONSIDERATIONS FOR CHIEFS AND COMMAND STAFF

[Register Now >](#)

This program is a comprehensive overview of Use of Force concerns and analysis from a command and supervisory perspective. The class will include a review of basic law enforcement Use of Force concepts and a detailed introduction to the Integrated Use of Force Model. Students will receive an overview of the key use of force court decisions, including case briefs. Students will also introduced to the concept of force science and analysis. The program includes analysis of recent high profile use of force incidents.

June 13: 9:00 am to 3:00 pm
Instructor: Chief Michael J. Wynn
Location: Grafton PD
Cost: \$175

2017 PRESIDENTIAL ORDERS IMMIGRATION AND POLICE RESPONSIBILITIES

[Register Now >](#)

With the recent enactment of the President's Executive Order titled "Enhancing Public Safety in the Interior of the United States" on January 25th, 2017 there have many questions that have surfaced as to how this specific Order impacts the local police departments across the country including here in this Commonwealth. With the implementation of this Executive Order the Federal Priority Enforcement Program is now defunct and has been replaced with the Secure Communities Program.

June 13: 9:00 am to 3:00 pm
Instructor: Chief Brian Kyes
Location: Salisbury PD
Cost: \$175

DOCUMENTING & REPORTING DEFICIENT EMPLOYEE PERFORMANCE & CONDUCT

[Register Now >](#)

Ensuring a supervisor documentation process that works, verbal warnings, written warnings, written reprimands, formal disciplinary conferences, personal files and formal requirements, supervisory action reports, issuance of rules and regulations and documentation, civil service requirements, setting clear performance expectations, setting clear behavior expectations, documenting deficient performance properly, documenting fair and consistent work practices and much more.

June 22 :9:00 am to 3:00pm
Instructor: Alfred P. Donovan
ADP Management
Location: Acton PD
Cost: \$175

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JUNE 2017

INTENSIVE SUPERVISOR LEADERSHIP PROGRAM (5 DAY)

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Program topics include: Performance Management and Accountability; Ethics and Risk Management; Documenting, Recording & Correcting Employee Behavior; Procedural Justice, Cooperation and Police Legitimacy; Employee Rights vs. Supervisory Functions and Responsibilities; Decision Making and De-escalation in Difficult Situations; Supervisors Response to Critical Incidents/Incident Command; Prevention, Intervention and Post-Vention (PIP); Supervision Liability; Internal Affairs investigations

June 26 - 30: 9:00 am to 3:00 pm
Instructor: APD Management
Location: Boston College
Cost: \$650

COMMAND STAFF DEVELOPMENT TRAINING

[Register Now >](#)

Management Rights (Day 1) - Right to Assign, Right to Transfer, Right to Order Overtime Deployment, Right to Make Public Policy Decisions, Right to Make Organization Changes, Right to Introduce and Implement New Technology and Equipment, Implementing Changes in Your Organization. Strategic Bargaining and Planning (Day 2) in order Implement Changes in your Organization - Using MGL 150E to Your Advantage, Effectively Changing Past Practices, Serving Notices of Change, much more

June 26 & 27: 9:00 am to 3:00 pm
Instructor: APD Management
Location: Grafton PD
Cost: \$300

REPORT WRITING FOR LAW ENFORCEMENT

[Register Now >](#)

This one day course is designed as a practical and realistic guide on police report writing. Special emphasis will be on the report process from field notes to finished court-ready reports. Special segments within this program will touch upon Field Notes, Use of Force Incidents, and Domestic Violence Reports. Basic and simple report structuring will be explained.

June 29: 9:00 am to 3:00 pm
Instructors: Stephen Taranto
Location: Grafton PD
Cost: \$175

FIELD TRAINING OFFICER (5 DAY)

[Register Now >](#)

The Field Training program is designed to instruct selected officers in their role as an FTO. Utilizing the San Jose Model, this five-day Field Training Officer Seminar will emphasize the FTO's role as a mentor, coach, and evaluator for the newly trained police officer. This course of instruction consists of classroom discussion, breakout sessions as well as hands-on application of training materials. Attendees will also learn how to modify the FTO program to meet their department's individual needs.

September 25 - 29: 9:00 am to 3:00pm
Instructors: Chief Russell M. Stevens
Location: Norwood PD
Cost: \$480